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Bureau of Special Education FY'13 Memo #11

Date: December 17, 2012

To: Superintendents of Schools  
Special Education Directors  
Nonpublic Schools  
Charter Schools

From: Office of the Commissioner of Education  
Division of Instruction  
Bureau of Special Education

RE: 2013 Federal Quota Census to Promote the Education of the Blind (APH Count)

The New Hampshire Department of Education, Bureau of Special Education will be conducting the registration process of the 2013 Federal Quota Census to Promote the Education of the Blind (APH Count). The Federal Act to Promote the Education of the Blind provides adapted educational materials to eligible students who meet the definition of blindness based on this Federal Quota Census. Each State must submit an annual registration of eligible students to determine a per capita amount of money they receive to purchase educational materials produced by the American Printing House for the Blind (APH). Eligible students include students who attend public schools, private schools, charter schools and students who are home schooled.

The 2013 Federal Quota Census registration process requires that the State Ex Officio Trustee work with representatives from public and private educational programs and schools to complete the registration process. The process begins on January 7, 2013 and must be completed by February 15, 2013. Attached is your 2013 APH Federal Quota Census Registration Packet. This 2013 Federal Quota Census registration packet includes the 2013 APH Student Registration Form, the 2013 APH Assurance Form, the 2013 Preliminary Student Registration Form, a sample of a parent permission form, and instructions.

New Hampshire will be able to purchase adapted educational materials from the American Printing House for the Blind based on the amount of credit through the student count of the 2013 Federal Quota Census. Last year New Hampshire students benefited from close to \$50,000.00 of federal credit used to purchase Braille and large print materials and educational tools.

Please return the completed 2013 Federal Quota Census Registration Forms to:

Mary Lane, NH Ex Officio Trustee of APH Count  
New Hampshire Department of Education ~ Bureau of Special Education  
101 Pleasant Street, Concord NH 03301

If you have any questions, please contact Mary Lane at: (603)271-3740 / [Mary.Lane@doe.nh.gov](mailto:Mary.Lane@doe.nh.gov)

Enclosure:  
2013 Annual Count of Legally Blind Students  
for the American Printing House for the Blind Registration Packet